

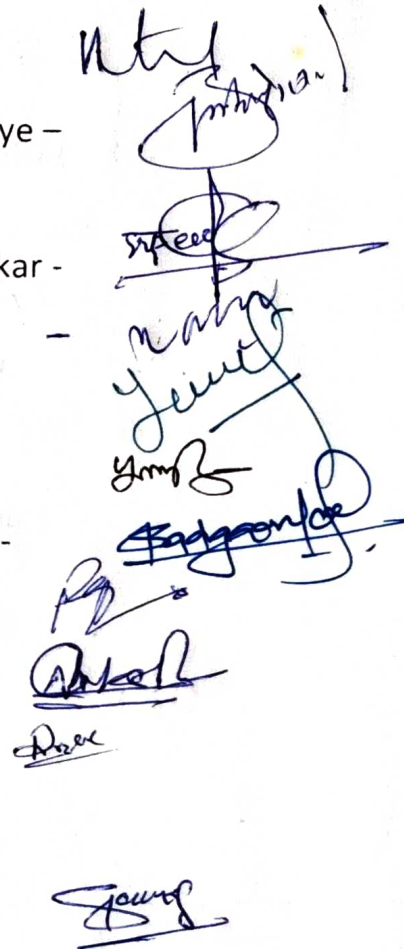
NOTICE

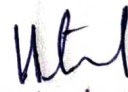
The notice is hereby given to the members of IQAC committee that the first half of the academic year 2017-18 will take place on 20-09-2017 at 11.00 am. In the IQAC hall. The agenda of the meeting is as follows.

Agenda of the meeting

- 1) Composition of IQAC.
- 2) Review of the NAAC peer team visit.
- 3) Reading of the assessment report and recommendation given by NAAC peer team.
- 4) Organization of the national seminar.
- 5) Discuss the quality measures.
- 6) Refresher course of the teaching faculty.
- 7) Any other matter with the permission of the chair.

- 1) Dr. V.A. Patil -
- 2) Mr. Abhijeet Hegshetye -
- 3) Mr. R.S. Sawant -
- 4) Mr. Suryakant Parmekar -
- 5) Mr. Vivekanand Naik -
- 6) Raju B. Zore -
- 7) Dr. P.D. Gathade -
- 8) Prof. S.S. Padgaonkar -
- 9) Dr. R.S. Ingale -
- 10) Nikesh Umesh Naik -
- 11) Mr. R.A. More -
- 12) Mrs. Kiran Naik -
- 13) Dr. S.U. Darekar -




Principal
 Laxmibai Sitaram Halbe
 College of Arts, Com. & Science,
 Tal. Dodamarg, Dist. Sindhudurg

MINUTES OF THE MEETING

- 1) Minutes of the last meeting were confirmed by the committee members.
- 2) As per the guidance of the NAAC internal quality assurance cell (IQAC) was established for the period of next five years.
- 3) Dr.S.U. Darekar was appointed as the coordinator of the IQAC.
- 4) Dr. P.D. Gathade was appointed as the member of the IQAC
- 5) Review of the NAAC peer team visit held on 18th & 19th Aug 2017 was taken by the IQAC Members.
- 6) IQAC put into discussion the assessment report of the NAAC peer team as well as recommendations given by the team.
- 7) To enhance the quality of the teaching, learning process it was unanimously suggested to increase the use of PPT Presentation, Screening videos, students seminar & other ICT tools in teaching.
- 8) It was decided to organize a two day national level seminar on NITI commission and the Development of Indian Economy sanctioned to department of economics by ICSSR Mumbai on 19th & 20th Jan. 2018.
- 9) It was recommended in the meeting to send teaching faculty for refresher course in the academic year.



Principal
Laxmibai Sitaram Halbe
College of Arts, Com. & Science,
Tal. Dodamarg, Dist. Sindhudurg

Minutes of IQAC Meetings and ATRs- 2018-19

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 20/06/2018

At the very outset, Principal Dr. V. A. Patil, the chairperson of IQAC welcomed the honourable Chairman of the Governing Body and other members present for the meeting. Following issues were put into discussion.

1. College admission process for the academic year 2018-19

It was decided that the admission committee should take additional efforts to increase the number of admission in the first year of B. A. and B.Com. The admission committee should effectively run the 'Teachers at Doorstep' campaign to bring socially and financially backward class students into higher education. It was also suggested to print pamphlets, to display college admission banners near the junior colleges, to council the students personally and encourage them to get acquainted with the admission process. It was also decided that the assistance should be provided to the students in filling in online admission forms.

2. Review of the result of the academic year 2017-18

The result of the last year was analyzed and put for the discussion. The committee gave instructions to the concerned teachers for improvement.

3. Preparation of academic calendar for the year 2018-19

It was decided that the Academic Calendar and Prospectus Committee should prepare the academic calendar within a week and get it approved from the principal.

4. Refresher course of the teaching faculty

As refresher course is mandatory to avail the benefits of Career Advancement Scheme (CAS), it was decided to relieve teaching faculty who were due for CAS in 2018-19 and 2019-20 to attend refresher course.


5. Submission of AQAR of the academic year 2017-18 to NAAC, Bangalore

It was decided that IQAC would prepare AQAR and submit it to the NAAC before December.


6. Organization of Youth Festival Workshop in the college

It was decided to send the proposal of willingness for organizing Youth Festival Workshop in the college to the University.

Meeting ended with vote of thanks to the chair.

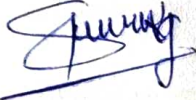

Dr. S. U. Darekar
IQAC Co-ordinator





Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg, Dist. Sindhudurg.

Action Taken Report

1. For giving wide publicity to the admission process, banners were printed and displayed in front of all the junior colleges in Dodamarg tehsil. 'Teachers at Doorstep' campaign was effectively run by teaching and non-teaching faculties of the college.
2. Teachers worked on improving students' performance in the examination.
3. Academic calendar of 2018-19 was prepared and a copy of the same was given to the teachers.
4. Mr. Ramkisan More, Librarian and Mr. Prashant Dhepe, Assistant Professor of Hindi and Mr. Sopan Jadhav, Assistant Professor of English were relieved to join refresher course at Dharwad University, Dharwad, K.T.H.M. College, Nashik and Goa University, Goa respectively in the academic year 2018-19.
5. AQAR was prepared and submitted to the NAAC on 31/10/2018.
6. Zonal Level Youth Festival Workshop of the University was organized in the college on 12th July 2018.


Dr. S. U. Darekar
IQAC Co-ordinator




Principal
Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dodamarg, Dist. Sindhudurg.

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 26/11/2018

Minutes of the meeting of IQAC held on 09/11/2018 at 12.30 p.m. in IQAC room of the College.

At the very outset, Principal Dr. V. A. Patil, the chairperson of IQAC welcomed the Hon'ble Chairman of Governing Body and other members present for the meeting.

Following issues were put into discussion.

1. Confirmation of the minutes of previous meeting

IQAC confirmed the minutes of last meeting held on 20/06/2018.

2. Planning of NSS residential camp and adoption of the village

It was resolved that the village Ghotgewadi should be adopted for organizing NSS special camp and other related activities. It was suggested to the NSS coordinators that they should meet Smt. Arpita Soma Naik, the Sarpanch of Ghotgewadi and Mr. Bhalchandra Kudav, understand the nature of work and finalize the date of the camp.

3. Submission of online CAS forms of the teachers

It was resolved that the teachers who have completed orientation course and refresher course and are due for CAS, they should apply online to the University of Mumbai for Career Advancement Scheme.

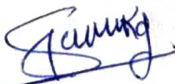
4. Organization of medical camp in the college

It was resolved that the free Dental and Hemoglobin check up camps for students and faculty members should be organized in the month of March 2019.


5. Organization of book exhibition.

It was resolved that Library department would organize a book exhibition on the occasion of Jagtik Marathi Bhasha Din on 27th Feb. 2019.

Meeting ended with vote of thanks to the chair


Dr. S. U. Darekar
IQAC Co-ordinator




Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg, Dist. Sindhudurg.

Action Taken Report

1. NSS special camp was organized at adopted village, Ghotgewadi between 22nd Dec. and 28th Dec. 2018. During the camp, NSS volunteers constructed small vanrai bunds and undertook cleanliness drive and repairing of road in the village.
2. Four faculty members namely Mr. R. A. More, Dr. S. U. Darekar, Mr. D. Y. Barve and Mr. P. N. Dhepe applied online to the University of Mumbai for Career Advancement Scheme.
3. Free dental check-up and hemoglobin check-up camps were organized by the college in collaboration with Blush Dental Clinic and Dodamarg Gramin Rugnalaya respectively on 8th March 2019.
4. A book exhibition was organized by Library department of the college on the occasion of Marathi Bhasha Din on 27th Feb. 2019. The exhibition was inaugurated by Shri. Anil Samant, President of Goa Marathi Sarkari Akadami. Shri. Dinesh Ekawade, Librarian of Goa Central Library, Panjim was present on that occasion.



Dr. S. U. Darekar
IQAC Co-ordinator



Principal

Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg, Dist. Sindhudurg.

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 29/04/2019

At the very outset, Principal Dr. V. A. Patil, the chairperson of IQAC welcomed the Hon'ble Chairman of Governing Body and the other members present for the meeting.

Following issues were put into discussion.

Confirmation and approval of the minutes of previous meeting

IQAC confirmed and approved the minutes of the meeting held on 26/11/2019.

Review of the progress of various committees

Department wise SWOC (Strength, Weakness, Opportunity, and Challenge) analysis and committee wise review were taken from the heads of the committees. It was resolved that each department would maintain its record for timely submission of AQAR.

Review of UDAAN festival organized in the college.


IQAC took a review of UDAAN festival of DLLE. It congratulated the teaching and non-teaching staff of the college for successfully organizing the festival. It also pinpointed some of the inconveniences that participants faced. IQAC instructed to look into them for better organization of such programmes.

Preparation of academic calendar and committee portfolio


Academic Calendar and Prospectus Committee was told to prepare the academic calendar and port-folio for the academic year 2019-20.

Discussion on CAP work of University of Mumbai for T.Y.B.A./B.Com

All the teaching faculty of the college is instructed to register themselves compulsorily for the On Screen Marking (OSM) and participate in the evaluation process of the university. It was told that each faculty would assess the answer sheets as per the instructions given by the university.


Dr. S. U. Darekar
IQAC Co-ordinator



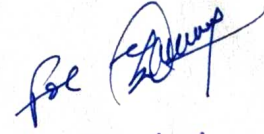

Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg, Dist. Sindhudurg.

Action Taken Report

1. All the departments and committees maintained their separate files.
2. Academic calendar and portfolio for 2019-20 were prepared by the concerned committee after thorough discussion with the principal.
3. All teachers registered themselves for On Screen Marking and participated in the evaluation process of the University for T.Y.B.A. and T.Y.B.Com. Examinations.



Dr. S. U. Darekar
IQAC Co-ordinator



Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg, Dist. Sindhudurg.

Minutes of IQAC Meetings and ATRs- 2019-20

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 15/06/2019

At the very outset, Mr. R. A. More, the co-ordinator of IQAC welcomed the chairperson of the meeting, Principal Dr. S. U. Darekar and other members present for the meeting. The following agenda items were discussed during the meeting.

1. College admission process for the academic year 2019-20

The admission committee was instructed to increase the number of students and effectively run the 'Teachers at Doorstep' campaign to bring socially and financially backward class students into higher education. All the teaching and non-teaching staff of the college was instructed to participate in the admission process. They were told to reach H.S.C. passed students, encourage them for higher education and assist them for online admission. It was also decided to do wide publicity of the admission through banners, brochures and mouth publicity.

2. Review of the result of the academic year 2018-19

The result of the second term of 2018-19 was analyzed and put for the discussion. The committee gave instructions to the concerned teachers for improvement.

3. Preparation of the academic calendar for the year 2019-20

Academic Calendar and Prospectus Committee was assigned to prepare the academic calendar for the academic year 2019-20.

4. Submission of AQAR of the academic year 2018-19 to NAAC, Bangalore

It was decided that IQAC should submit the AQAR of 2018-19 to the NAAC before 31st December 2019.

5. Refresher course of the teaching faculty

As refresher course is mandatory to avail the benefits of Career Advancement Scheme (CAS), it was decided to relieve teaching faculty who were due for CAS in 2018-19 and 2019-20 to attend refresher course.

6. To initiate Certificate courses

It was resolved that the Department of Economics, Geography, Marathi, Hindi, English and Commerce would commence certificate courses for students in the academic year 2019-20.

7. To organize awareness program for professional development of teaching and non-teaching staff

It was resolved that the IQAC would organize an expert's talk on professional development of teaching and non-teaching staff.

8. To apply for Minor Research Projects of University of Mumbai

It was resolved that IQAC should motivate the faculty to apply for Minor Research Projects to University of Mumbai.

9. Reformation of Internal Quality Assurance Cell

IQAC reformation was done as per the guidelines of the NAAC.

Meeting ended with vote of thanks to the chair.



Mr. E. A. More
IQAC Co-ordinator



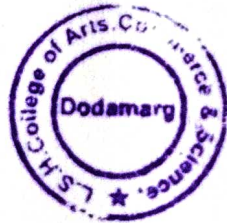
Dr. S. L. Deshpande
Principal
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dahanuerg Dist. Sindhudurg

Action Taken Report

1. To run 'Teachers at Doorstep Campaign' effectively the staff reached the H.S.C. passed students. The admission process was given wide publicity through banners at junior colleges in Dodamarg tehsil and brochures.
2. Teachers worked on improving students' performance in the examination.
3. Academic calendar of 2019-20 was prepared and a copy of the same was given to the teachers.
4. AQAR was prepared and submitted online to the NAAC on 28/12/2019.
5. Dr. P. D. Gathade, Assistant Professor of Geography completed the refresher course at Dr. Babasaheb Ambedkar Marathwada University, Aurangabad during 5th August to 21st August 2019.
6. Certificate courses were conducted by the Economics, Geography, and Commerce departments during the academic 2019-20.
7. SWAYAM NPTEL course awareness programme was organized on 31/10/2019.
8. Dr. P.D. Gathade and Dr. Sopan N. Jadhav applied to the University of Mumbai for Minor Research projects.

More

Mr. R. A. More
IQAC Co-ordinator



Darekar

Dr. S. U. Darekar
I/C Principal

Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal Dodamarg Dist Sindhudurg

**Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce
and Science, Dodamarg**

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 16/12/2019

Minutes of the meeting of IQAC held on 16/12/2019 at 12.00 p.m. in IQAC room of the College.

Principal Dr. S. U. Darekar, the chairperson of IQAC welcomed the Hon'ble Chairman of Governing Body and other members present for the meeting.

Following issues were put into discussion.

1. Approval of the minutes of the previous meeting held on 15/06/2019

The minutes of the previous meeting held on 15/06/2019 were read out and approved by IQAC.

2. NSS residential camp to be held at Ghotgewadi village

It was suggested to organize a seven day residential camp of NSS at Ghotgewadi village in the last week of December. NSS coordinators were suggested to visit the place prior to the camp and finalize the venue of the camp and work to be undertaken in coordination with the Grampanchayat of Ghotgewadi.

3. Organization of book exhibition.

It was resolved that College Library would organize a book exhibition on the occasion of Jagtik Marathi Bhasha Din on 29th Feb. 2020.

4. Participation in Avishkar: The Research Convention 2019-20

Research committee was instructed to encourage the students for Avishkar and also guide the students in their research projects.

5. To check Academic Performance Indicator score of the faculty.

It was resolved that the teachers who submitted online forms to the University of Mumbai for promotion under Career Advancement Scheme, IQAC would verify their API score and forward the same to the Principal for the final remarks.

6. Organization of workshop on Intellectual Property Rights

It was resolved that IQAC would organize workshop on Intellectual Property Rights

7. To motivate faculty to publish research Articles in UGC Care listed and peer reviewed research journals.

It was resolved that all the faculty would publish minimum two research articles in UGC Care listed or reputed peer reviewed research journals having good impact factor.

The meeting concluded with vote of thanks by the IQAC Co-ordinator

Amal

Mr. R. A. More
IQAC Co-ordinator



S. U. Darekar

Dr. S. U. Darekar

I/C ~~Principal~~ **Principal**

Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal Dodamarg Dist Sindhudurg

Action Taken Report

1. NSS residential camp was organized at Ghotgewadi between 26th Dec. 2019 and 1st January 2020. During the camp, NSS volunteers cleaned the school campus and temple, constructed a vanrai bund, undertook road repairing and other works.
2. A book exhibition was organized by College Library on the occasion of Marathi Bhasha Din on 29th Feb. 2020. The exhibition was inaugurated by Mr. Dilip Desai, the well known artist.
3. Students participated in Avishkar Research Convention. The project entitled "The Impact of Income and Age on Behavior towards Online Shopping Experience in College Students with special reference to Dodamarg Taluka" was selected for Final Round of Inter-Collegiate Avishkar Research Convention.
4. IQAC checked the API score of the faculty and forwarded the same to the Principal.
5. Workshop on Intellectual Property Rights was organized by Internal Quality Assurance Cell on 28/02/2020.
6. Dr. P.D. Gathade, Mr. D. Y. Barve and Dr. S. N. Jadhav published their research articles in peer reviewed journals.



Mr. R. A. More
IQAC Co-ordinator





Dr. S. U. Darekar
I/C Principal

Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dodamarg Dist Sindhudurg

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 27/02/2020

Meeting was started with a Welcome note by Dr. S.U. Darekar, Principal.

Minutes of the meeting are as follows.

Confirmation and approval of the minutes of the previous meeting

The minutes of previous meeting held on 16/12/2019 were confirmed by IQAC.

Review of the activities conducted by various committees

All the teachers were instructed to maintain the record of every activity conducted by their departments and committees during the year and present the same for AQAR preparation.

Feedback from various stakeholders

It was resolved that the IQAC would initiate online feedback system for the stakeholders. It was decided that the Students' Satisfaction Survey and feedback of stakeholders would be sought through Google forms.

To discuss on subscription of N-List e-resources

It was decided that library should subscribe N-List e-resources

More

Mr. R. A. More
IQAC Co-ordinator



Darekar

Dr. S. U. Darekar
I/C Principal

Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal Dodamarg Dist Sindhudurg

Action Taken Report

1. All the faculty members of the concern departments and committees maintained their separate files of the activities conducted by them in the academic year 2019-20.
2. Students' Satisfaction Survey and feedback from students, teachers, alumni and employers were sought using Google forms.
3. College library made subscription of N-List e-resources

More

Mr. R. A. More
IQAC Co-ordinator



Darekar

Dr. S. U. Darekar
Principal

Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dodamarg, Dist. Solapur

Minutes of IQAC Meetings and ATRs- 2020-21

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

The meeting of IQAC was held on 20/08/2020 at 1:00 P. M. with the following agenda

Mr. R. A. More, the co-ordinator of IQAC welcomed the chairperson of the meeting, Principal Dr. S. U. Darekar and other members present for the meeting.

The following agenda items were discussed during the meeting.

1. Confirmation and reading of the previous meeting held on

The minutes of previous meeting held on 27/02/2020 was approved by IQAC members.

2. Preparation of the academic calendar for the year 2020-21

Academic Calendar and Prospectus Committee was allocated to prepare the academic calendar for the academic year 2020-21.

3. Preparation of Online lectures.

It was decided that the entire faculty member should plan for online lectures. The faculty members should prepare power point presentations for lectures. Prepare study material and make it available to the students. Chairman of the governing body Hon. Mr. Abhijit Hegshetye suggested conducting online lectures using Learning Management System such as google classroom.

4. Organization of continuous internal evaluation in online/offline mode

It was decided that the faculty members should arrange internal evaluation of students in online mode. Faculty members are suggested to prepare MCQ based exam papers using google forms.

5. AQAR of the academic year 2019-20

IQAC Co-ordinator informed all the faculty members that, the preparation of Annual Quality Assurance Report of the college is in progress and it should be submitted to the NAAC. The information required for AQAR is to be collected from all the faculty members and staff members.

6. To finalize the certificate courses to be conducted in the academic year 2020-21

It was resolved that the Department of Economics, Geography, and Commerce should conduct need based online certificate courses for students in the academic year 2020-21.

7. To organize hands on training for teaching and non-teaching staff

Due to the COVID - 19 pandemic faculty members are working from home. It was resolved that the IQAC would organize hands on training on google classroom and google forms to conduct online classes and examination.

8. Reformation of Internal Quality Assurance Cell

IQAC reformation was done as per the guidelines of the NAAC.

9. To organize Alumni and Parents Teachers meeting

It was resolved the alumni meet and parents teachers meet should be organized by Alumni and Parent Teachers Association. Considering the pandemic situation online platform such google meet or zoom app should be used to reach out to the alumni.

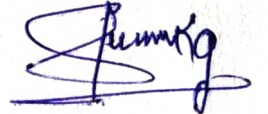
10. Any other issues with the permission of the chair.

Meeting was concluded with vote of thanks proposed by Mr. Ramkisan More.



Mr. R. A. More
IQAC Co-ordinator

IQAC Coordinator
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist-Sindhudurg



Dr. S. U. Darekar
I/C Principal

I/c Principal
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal Dodamarg Dist Sindhudurg

Action Taken Report

1. Tentative academic calendar for the academic year 2020-21 was prepared and a soft copy of the same was sent to the faculty members.
2. Institutional Annual Quality Assurance Report was prepared and submitted online to the NAAC on 19/12/2020.
3. Certificate courses were conducted by the Economics, Geography, and Commerce departments during the academic 2020-21.
4. Hands on training on google classroom and google forms were conducted by IQAC.
5. IQAC was reformed as per the guidelines of NAAC
6. Online Alumni meeting was conducted on 30/10/2020 by College Alumni Association using google meet. Online Parent Teachers meeting was organized by the respective department using google meet app.



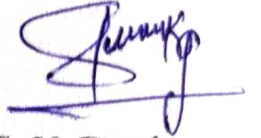
Mr. R. A. More
IQAC Co-ordinator

IQAC Coordinator

Laxmibai Sitaram Halbe

College of Arts, Commerce & Science

Dodamarg, Dist-Sindhudurg



Dr. S. U. Darekar
I/C Principal

I/C Principal

Laxmibai Sitaram Halbe

College of Arts, Commerce & Science

Tal Dodamarg Dist Sindhudurg

**Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce
and Science, Dodamarg**

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 17/12/2020

Meeting of IQAC was held on 2020 with the following Agenda

1. Review of IQAC meeting held on 20/08/2020

Mr. Ramkisan A. More welcomed all the members and reviewed the minutes of previous meeting

2. Standard Operating Procedures during COVID-19 pandemic

It was resolved that the precautionary guidelines given by Government for control and management of COVID-19 pandemic should be followed till further notification.

3. To organize webinar during the academic year 2020-21.

Department wise webinar (seminar or workshop) to be organized within academic year 2020-21 based on topics relevant to the subject or current academic scenario amidst lockdown.

4. Refresher course of the teaching faculty

Due to the COVID - 19 pandemic, HRDC conduct refresher courses through online mode. It was decided that the faculty members those who are due for CAS in 2019-20 and 2020-21 should register for online refresher course.

5. To organize remedial classes for the academically weaker students

It was resolved that the remedial classes should be conducted for the academically weaker students to improve their performance in examination.

6. To Strengthen the Mentor Mentee System

It decided that the mentor mentee system should be strengthened. The mentor should support mentee for better performance in curricular as well as co-curricular activities.

7. To publish research articles in UGC Care listed

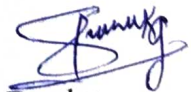
It was resolved that all the faculty members would publish their academic and research work in UGC Care listed /peer reviewed journals/conference proceedings/chapter in books.

The meeting ended with vote of thanks by the IQAC Co-ordinator



Mr. R. A. More
IQAC Co-ordinator

IQAC Coordinator
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist-Sindhudurg

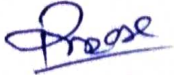


Dr. S. U. Darekar
I/C Principal

I/c Principal
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist-Sindhudurg

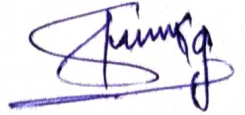
Action Taken Report

1. Precautionary guidelines were displayed on the notice board.
2. The college library in collaboration with National Digital Library of India, Department of English, Hindi, and Marathi organized national level webinar. Geography department organized national level workshop on Geospatial Application in Geography
3. Dr. S. U. Darekar, Assistant Professor of Economics and Mr. Ramkisan A. More completed the online refresher course at University of Mumbai, and Aligarh Muslim University, Aligarh
4. Remedial classes were started by Economics and Geography and Commerce department.
5. Dr. P.D. Gathade, Mr. D. Y. Barve and Dr. S. N. Jadhav, Mr. S. S. Padgaonkar, Mr. Ramkisan A. More published their research articles in peer reviewed journals and edited books.



Mr. R. A. More
IQAC Co-ordinator

IQAC Coordinator
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist-Sindhudurg



Dr. S. U. Darekar
I/C Principal

I/c Principal
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dodamarg Dist Sindhudurg

**Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce
and Science, Dodamarg**

**Internal Quality Assurance Cell
Minutes of the Meeting of Internal Quality Assurance Cell held on 16/04/2021**

Meeting was started with a Welcome note by Dr. S.U. Darekar, Principal.

Minutes of the meeting are as follows.

Confirmation and approval of the minutes of the previous meeting

The minutes of previous meeting held on 17/12/2020 were read out by Mr. Ramkisan More co-ordinator of IQAC. As decided in the previous meeting, all the agenda items were discussed and approved.

Review of the activities conducted by various committees using google meet or any other app.

All the teachers were instructed to maintain the record of every activity conducted virtual mode by their departments and committees during the year and submit it to the IQAC for AQAR preparation.

Feedback from various stakeholders


It was resolved that the IQAC would initiate online feedback system for the stakeholders. It was decided that the Students' Satisfaction Survey and feedback of stakeholders would be sought through Google forms.

Self-Appraisal of faculty members


Soft copy of self- appraisal was sent to all the faculty members and was asked to submit it to the principal before the end of academic year

Academic Calendar for the year 2021-22

It was resolved that all the faculty members, committee members should plan their activity considering the pandemic situation for the year 2021-22.


Mr. R. A. More
IQAC Co-ordinator

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Laxmibai Sitaram Halbe
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Dr. S. U. Darekar
I/C Principal

I/c Principal
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dodamarg, Dist. Sindhudurg

Date: 06-08-2021

IQAC Meeting

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of IQAC to be held on 6th August 2021 at 1:00 pm in the principal's cabin. Presence of all members of IQAC is solicited

Agenda item of the meeting are as followings:

1. To confirm the minutes of the previous meeting held on 16th April 2021
2. To discuss on teachers lesson plan.
3. To discuss on CIE
4. To discuss on student centric teaching learning methods
5. To discuss on the initiating certificate courses during the academic year.
6. To discuss on the submission of AQAR of the academic year 2020-21.
7. To discuss on allocation of mentee to the mentor
8. To discuss on the preparation of research projects
9. To discuss on deputing teachers for attending refresher/orientation/short term courses/workshops
10. Any other issues with the permission of the chair



Mr. Ramkisan A. More
IQAC Coordinator
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist.Sindhudurg



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Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal.Dodamarg, Dist.Sindhudurg.



Minutes of the meeting

Followings are the minutes of the meeting held on 06-08-2021

- Agenda:** To confirm the minutes of the previous meeting held on 16th April 2021
Resolution: the minutes of the previous meeting held on 16th April 2021 were read out and was confirmed by the members.
- Agenda:** To discuss on teachers lesson plan
Resolution: it was resolved that all the faculty members should prepare lesson plan of their respective subject and submit it to the IQAC
- Agenda:** To discuss on Continuous Internal Evaluation
Resolution: It was resolved that the examination department should prepare the timetable for continuous internal evaluation and submit it to the IQAC.
- Agenda:** To discuss on student centric teaching learning method
Resolution: it was resolved that for making the teaching learning method more interactive, teachers should adopt students centric teaching learning methods such as experiential learning, participative learning method, seminar method, role play, quiz, ICT tool in teaching learning method, etc. should be used in teaching learning method.
- Agenda:** To discuss on the initiating certificate courses during the academic year.
Resolution: It was resolved that faculty members should start certificate courses for enhancing students skills.
- Agenda:** To discuss on the submission of AQAR of the academic year 2020-21.
Resolution: All the head of the department should submit activity report alongwith necessary documents to the IQAC.
- Agenda:** To discuss on allocation of mentee to the mentor
Resolution: it was decided that FYBA students to geography and economics department. The remaining SYBA, TYBA students should be allocated to Marathi, Hindi and English Department. For the Commerce department FYBCM students should be allocated to two teachers. Remaining SYBCOM and TYBCOM students should be allocated to two teachers.
- Agenda:** To discuss on the preparation of research project
Resolution: To develop research culture among teachers and students research project proposal should be prepared and send to various agencies. Students should be asked to prepare small research project related to their subject domain.

Praval

IQAC Coordinator
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist-Sindhudurg

Praval

Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
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9. **Agenda:** To discuss on deputing teachers for attending refresher/orientation/short term courses/workshops.

Resolution: It was decided that the for the quality enhancement teachers should be allowed to attend refresher/orientation/short term courses/workshops.

10. The Principal suggested to collaborating with other higher education institutions and NGOs.

The meeting was concluded with vote of thanks to the chair.

Mr. Ramkisan A. More
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Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
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Action Taken Report



- Examination Department prepared timetable for Continuous Internal Evaluation for the academic year 2021-22.
- Certificate courses were initiated by the by English, Marathi, Hospitality Studies and Hindi Department.
- AQAR for the academic year 2020-21 was submitted 7th March 2022
- Academic and other Linkage was signed with S. P. K. Mahavidyalaya, Sawantwadi, Arts, and Commerce College, Fondaghat College, Banda, Br. Balasaheb Khardekar College, Vengurla and Vivekanand Environment Awareness Brgade, keri, Goa.

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Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal.Dodamarg, Dist.Sindhudurg.

Date: 09-11-2021



IQAC Meeting

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of IQAC to be held on 11th November 2021 at 12:30 pm in the principal's cabin. Presence of all members of IQAC is solicited

Agenda item to be discussed in the meeting are as followings:

1. To confirm the minutes of the meeting held on 06-08-2021
2. Usages of ICT tools in teaching learning process
3. To discuss on the college ISO recognition.
4. To discuss on conducting various quality audits such as various audits such as Academic and administrative Audit, Green Audit, Gender Audit and Energy Audit.
5. To discuss on the planning of organization of Seminar/workshop.
6. Any other issues with the permission of the chair.

Mr. Ramkisan A. More
IQAC Coordinator
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Dodamarg, Dist-Sindhudurg

Dr. S. U. Darekar
Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
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IQAC minutes of the meeting

Proceeding of the meeting held on 11th November 2021



1. The confirmation of the minutes of the last meeting of the IQAC, held on 11th November 2021, was proposed by Mr. Ramkisan More and it passed unanimously by the members.
2. All the faculty members were instructed to use the ICT tools available effectively for teaching and learning.
3. The point of ISO certification was put in front the members. It was decided that for the development quality in academic and other areas, the college should undergo through the ISO certification.
4. It was decided that the committees should be formed to conduct Academic and administrative Audit, Green Audit, Gender Audit and Energy Audit.
5. It was resolved that the IQAC should prepare a proposal for financial assistant and it should send to NAAC, Bangalore. Beside this, the librarian should send proposal of financial assistant to WRC, ICSSR, Mumbai for the organizing seminar in the college.
6. The principal suggested organizing Faculty Development Programme for the benefits of faculty and administrative staff.

Mr. Ramkisan A. More
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Navnirman Shikshan Sanstha's
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Action Taken Report


1. ISO certification was done
2. Academic and Administrative audit was conducted by the committee. The members for the committee were
Mr. Suryakant Parmekar: Governing Council Member
Dr. Hemant Pednekar : Retired Principal, Onde College
Dr. D. L. Bharmal, Principal, S. P. K. Mahavidyalaya, Sawantwadi
Dr. Subhash Sawant, Principal, L. S. Halbe College, Dodamarg
Mr. Ramkisan A. More, IQAC Co-ordinator, L. S. Halbe College, Dodamarg
Dr. Sopan N. Jadhav, IQAC Member, L. S. Halbe College, Dodamarg

Gender Audit was conducted by college Women Development Cell.

Energy Audit was conducted by

Green Audit was conducted by Vivekanad Environment Awareness Brigade, Keri, Goa.
3. IQAC sent proposal to NAAC for financial assistance to organize seminar
4. Librarian sent proposal to WRC, ICSSR, Mumbai for financial assistance to organize seminar.
5. Faculty Development Programme was organized by IQAC on


Mr. Ramkisan A. More
IQAC Coordinator
Laxmibai Sitaram Halbe
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Principal
Navnirman Shikshan Sanstha's
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Internal Quality Assurance Cell
Meeting notice

Members of the IQAC hereby informed that the meeting of IQAC is going to be held on 1st April 2022. You are expected to remain present for this meeting at 1:00 pm in the Principal's cabin.

Agenda of the meeting

1. To confirm the last meeting held on 11th November 2021.
2. To review the activities conducted during the academic year 2021-22
3. To discuss on the preparation and documentation of SSR.
4. To discuss on budget for submission of SSR
5. Reformation of various committees
6. To discuss on feedback collected from various stakeholders
7. Activities planning for the academic year 2022-23
8. Any other issue with permission of chair.

Mr. Ramkisan A. More
IQAC Coordinator
Laxmibai Sitaram Halbe
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Dodamarg, Dist-Sindhudurg

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Narmirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
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Minutes of the meeting held on 1st April 2022

The Internal Quality Assurance cell (IQAC) convened a meeting on 1st April 2022. The meeting was chaired over by the principal. The IQAC Co-ordinator welcomed all the committee members who were present for the meeting.

1. The minutes of the last meeting held on November 2021 were confirmed by the chair.
2. The activities conducted by various departments in the academic year 2021-22 were put in front of the meeting and were reviewed by the members. External members appreciated the activities conducted by the various departments.
3. As the validity of NAAC accreditation is going to expire in September 2022, the IQAC Co-ordinator put this point in the meeting. It was decided that the faculty members should be given responsibility of criterion to collect the data for SSR preparation.
4. For the preparation NAAC, the IQAC should prepare budget and submit it to Governing Council.
5. The Principal Dr. Subhash Sawant suggested few changes in various committees.
6. The analysis of feedback was put in front of the members. Members of Governing council made few suggestions regarding the student's feedback.
7. It was decided that all the committee head should prepare their annual planning for the academic year 2022-23

Mr. Ramkisan A. More
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Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
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