



NAVNIIRMAN SHIKSHAN SANSTHA'S

LAXMIBAI SITARAM HALBE COLLEGE

OF ARTS, COMMERCE AND SCIENCE, DODAMARG

(Permanently Affiliated to University of Mumbai and recognized by Govt. of Maharashtra)

Accredited by NAAC with "B" Grade

At. Post - Kasai Dodamang, Tal. Dodamarg, Dist - Sindhudurg - 416 512.

Policy on Providing Financial Support to the Teachers for Attending Seminar/Conference/Workshop and toward Membership fee of Professional Bodies.

INTRODUCTION: Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg is committed to provide quality education to the students. For this purpose the college gives more attention on the improvement in teaching learning process and in quality research. The teaching learning process has undergone a significant change in the contemporary era. The college values the importance of upgradation of knowledge of its faculty members so as to make the learning outcome more fruitful. This policy helps teachers to update their knowledge in their respective fields so as to enrich the students by imparting valuable education which are both knowledge and skill based so as to increase the employability of students.

SCOPE: The financial support to attend conferences/workshops and towards membership fee of professional bodies and for publication of research papers will be applicable to all the faculty members of Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg. Teachers who have completed at least two year of service will be eligible to seek financial support to attend or participate in the seminar/conference as well as faculty development programmes at state, national and international level.

POLICY GUIDELINES:

1. The financial support is available to attend or participate in seminars, workshops, conferences, training programmes both in online and offline mode, in India and also to pay membership fees of professional bodies.
2. The financial support covers reimbursement of the registration fee and the TA/DA, and for publication of research paper to encourage the faculty development.
3. The faculty members should have completed at least two year of service in order to be eligible to seek financial support to attend or participate in the faculty development programmes at state level.

4. In a year, all the faculty members in a department can avail of this facility.
5. Faculty members are provided funding for participating in a seminar, conference, workshop, training programme, and faculty development programme once in a year. For other than one event, the institution will provide only duty leave.

PROCEDURE:

- Applications should be sent to the Principal duly signed by the HOD at least seven days in advance with respect to state, national and international level seminar, conference, workshop, training programme, and faculty development programme.
- The faculty should make sure that their teaching responsibilities will be not affected.
- The Principal will see the need and relevance to attend the programme.
- Within a week of returning from the conference, the teacher should submit a report of the activities.
- All bills, tickets, boarding passes etc. should be submitted for reimbursement purpose within a week.
- Faculty members should also submit a report of conference attended, photographs and certificates received.



A handwritten signature in blue ink, appearing to be "H. M. ...", written over a circular stamp.

Principal
Navnirman Shikshan Sanstha's
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg, Dist. Sindhudurg.