

Minutes of IQAC Meetings and ATRs- 2019-20

Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 15/06/2019

At the very outset, Mr. R. A. More, the co-ordinator of IQAC welcomed the chairperson of the meeting, Principal Dr. S. U. Darekar and other members present for the meeting.

The following agenda items were discussed during the meeting.

1. College admission process for the academic year 2019-20

The admission committee was instructed to increase the number of students and effectively run the 'Teachers at Doorstep' campaign to bring socially and financially backward class students into higher education. All the teaching and non-teaching staff of the college was instructed to participate in the admission process. They were told to reach H.S.C. passed students, encourage them for higher education and assist them for online admission. It was also decided to do wide publicity of the admission through banners, brochures and mouth publicity.

2. Review of the result of the academic year 2018-19

The result of the second term of 2018-19 was analyzed and put for the discussion. The committee gave instructions to the concerned teachers for improvement.

3. Preparation of the academic calendar for the year 2019-20

Academic Calendar and Prospectus Committee was assigned to prepare the academic calendar for the academic year 2019-20.

4. Submission of AQAR of the academic year 2018-19 to NAAC, Bangalore

It was decided that IQAC should submit the AQAR of 2018-19 to the NAAC before 31st December 2019.

5. Refresher course of the teaching faculty

As refresher course is mandatory to avail the benefits of Career Advancement Scheme (CAS), it was decided to relieve teaching faculty who were due for CAS in 2018-19 and 2019-20 to attend refresher course.

6. To initiate Certificate courses

It was resolved that the Department of Economics, Geography, Marathi, Hindi, English and Commerce would commence certificate courses for students in the academic year 2019-20.

7. To organize awareness program for professional development of teaching and non-teaching staff

It was resolved that the IQAC would organize an expert's talk on professional development of teaching and non-teaching staff.

8. To apply for Minor Research Projects of University of Mumbai

It was resolved that IQAC should motivate the faculty to apply for Minor Research Projects to University of Mumbai.


9. Reformation of Internal Quality Assurance Cell

IQAC reformation was done as per the guidelines of the NAAC.

Meeting ended with vote of thanks to the chair.



Mr. R. A. More
IQAC Co-ordinator



Dr. S. U. Darekar
I/O Principal


Laxmibai Sitaram Halbe
College of Arts, Commerce & Science,
Tal. Dodamarg Dist. Sindhudurg

Action Taken Report

1. To run 'Teachers at Doorstep Campaign' effectively the staff reached the H.S.C. passed students. The admission process was given wide publicity through banners at junior colleges in Dodamarg tehsil and brochures.
2. Teachers worked on improving students' performance in the examination.
3. Academic calendar of 2019-20 was prepared and a copy of the same was given to the teachers.
4. AQAR was prepared and submitted online to the NAAC on 28/12/2019.
5. Dr. P. D. Gathade, Assistant Professor of Geography completed the refresher course at Dr. Babasaheb Ambedkar Marathwada University, Aurangabad during 5th August to 21st August 2019.
6. Certificate courses were conducted by the Economics, Geography, and Commerce departments during the academic 2019-20.
7. SWAYAM NPTEL course awareness programme was organized on 31/10/2019.
8. Dr. P.D. Gathade and Dr. Sopan N. Jadhav applied to the University of Mumbai for Minor Research projects.


Mr. R. A. More
IQAC Co-ordinator




Dr. S. U. Darekar
I/C Principal
Laxmibai Sitaram Halbe
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Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce and Science, Dodamarg

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 16/12/2019

Minutes of the meeting of IQAC held on 16/12/2019 at 12.00 p.m. in IQAC room of the College.

Principal Dr. S. U. Darekar, the chairperson of IQAC welcomed the Hon'ble Chairman of Governing Body and other members present for the meeting.

Following issues were put into discussion.

1. Approval of the minutes of the previous meeting held on 15/06/2019

The minutes of the previous meeting held on 15/06/2019 were read out and approved by IQAC.

2. NSS residential camp to be held at Ghotgewadi village

It was suggested to organize a seven day residential camp of NSS at Ghotgewadi village in the last week of December. NSS coordinators were suggested to visit the place prior to the camp and finalize the venue of the camp and work to be undertaken in coordination with the Grampanchayat of Ghotgewadi.

3. Organization of book exhibition.

It was resolved that College Library would organize a book exhibition on the occasion of Jagtik Marathi Bhasha Din on 29th Feb. 2020.

4. Participation in Avishkar: The Research Convention 2019-20

Research committee was instructed to encourage the students for Avishkar and also guide the students in their research projects.

5. To check Academic Performance Indicator score of the faculty.

It was resolved that the teachers who submitted online forms to the University of Mumbai for promotion under Career Advancement Scheme, IQAC would verify their API score and forward the same to the Principal for the final remarks.


6. Organization of workshop on Intellectual Property Rights

It was resolved that IQAC would organize workshop on Intellectual Property Rights

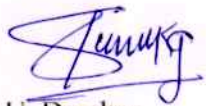
7. To motivate faculty to publish research Articles in UGC Care listed and peer reviewed research journals.

It was resolved that all the faculty would publish minimum two research articles in UGC Care listed or reputed peer reviewed research journals having good impact factor.

The meeting concluded with vote of thanks by the IQAC Co-ordinator



Mr. R. A. More
IQAC Co-ordinator





Dr. S. U. Darekar
I/C ~~Principal~~
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal Dodamarg Dist Sindhudurg

Action Taken Report

1. NSS residential camp was organized at Ghotgewadi between 26th Dec. 2019 and 1st January 2020. During the camp, NSS volunteers cleaned the school campus and temple, constructed a vanrai bund, undertook road repairing and other works.
2. A book exhibition was organized by College Library on the occasion of Marathi Bhasha Din on 29th Feb. 2020. The exhibition was inaugurated by Mr. Dilip Desai, the well known artist.
3. Students participated in Avishkar Research Convention. The project entitled "The Impact of Income and Age on Behavior towards Online Shopping Experience in College Students with special reference to Dodamarg Taluka" was selected for Final Round of Inter-Collegiate Avishkar Research Convention.
4. IQAC checked the API score of the faculty and forwarded the same to the Principal.
5. Workshop on Intellectual Property Rights was organized by Internal Quality Assurance Cell on 28/02/2020.
6. Dr. P.D. Gathade, Mr. D. Y. Barve and Dr. S. N. Jadhav published their research articles in peer reviewed journals.


Mr. R. A. More
IQAC Co-ordinator




Dr. S. U. Darekar
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**Navnirman Shikshan Sanstha's Laxmibai Sitaram Halbe College of Arts, Commerce
and Science, Dodamarg**

Internal Quality Assurance Cell

Minutes of the Meeting of Internal Quality Assurance Cell held on 27/02/2020

Meeting was started with a Welcome note by Dr. S.U. Darekar, Principal.

Minutes of the meeting are as follows.

Confirmation and approval of the minutes of the previous meeting

The minutes of previous meeting held on 16/12/2019 were confirmed by IQAC.

Review of the activities conducted by various committees

All the teachers were instructed to maintain the record of every activity conducted by their departments and committees during the year and present the same for AQAR preparation.

Feedback from various stakeholders


It was resolved that the IQAC would initiate online feedback system for the stakeholders. It was decided that the Students' Satisfaction Survey and feedback of stakeholders would be sought through Google forms.

To discuss on subscription of N-List e-resources

It was decided that library should subscribe N-List e-resources

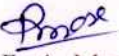

Mr. R. A. More
IQAC Co-ordinator



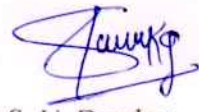

Dr. S. U. Darekar
I/C Principal
Laxmibai Sitaram Halbe
College of Arts, Commerce & Science
Tal. Dodamarg Dist Sindhudurg

Action Taken Report

1. All the faculty members of the concern departments and committees maintained their separate files of the activities conducted by them in the academic year 2019-20.
2. Students' Satisfaction Survey and feedback from students, teachers, alumni and employers were sought using Google forms.
3. College library made subscription of N-List e-resources


Mr. R. A. More
IQAC Co-ordinator




Dr. S. U. Darekar
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